

BUDGET/PERSONNEL COMMITTEE REPORT

2010 MSEA Delegate Assembly

The Budget/Personnel Committee worked on the following during the 2009-2010 school year:

- Carefully oversaw the 2009-2010 MSEA budget and expenses.
- Approved the revised budget for the 2009-2010 school year.
- MSEA Accountant Darcy Rasmussen presented the 2009 Audit to the committee.
- Reviewed and recommended approval of policies governing Conflict of Interest, Whistleblower, Compensation and Document Retention and Document Destruction per IRS guidelines.
- Committee recommended filling the open Field Representative position and John Rostad was hired.
- September and February Executive Director evaluations have been completed.
- Recommended to transfer \$80,000 from the United Educators Credit Union saving account to a short-term certificate of deposit to earn more interest.
- Recommended to approve revisions to the Employee Expense Policy substituting IRS guidelines for per diem meal amounts instead of a dollar amount.
- Recommended this change the MSEA Unit Treasury Financial Code of Standards: Bank statements will be sent directly to the MSEA office and forwarded to the Chief Steward.
- The Committee discussed criteria for the retirement benefit and recommended members are eligible for the retirement benefit if they have worked for their school district for at least four years and either are 50 years old and have applied for Social Security, PERA, or Medical Disability Retirement.
- The Committee recommended purchasing two desktop computers, one Laptop computer and one automobile.

Respectfully Submitted,

MSEA Budget/Personnel Committee

Diana Vogt, Rochester, Chair
MJ Hanson, Lake of the Woods
Angie Lien, Willmar
Mark Spangler, Mankato
Evan Mapes, Thief River Falls (ex-officio)

Delegate Assembly Reports