



MINNESOTA SCHOOL EMPLOYEES ASSOCIATION

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TO: Unit Leaders, Building Reps & Negotiation
Team Members
FROM: Jodi Lietzau, MSEA Office Manager
DATE: October 25, 2007

what: **Navigating Conflict** Workshop
when: Jan 25-26, 2008: Mankato
Feb 1-2, 2008: Bemidji
start: 11:30 AM on Friday
end: 1:00 PM on Saturday
who: Current & future Unit Leaders

core training - As a unit leader, you are invited to the 2008 MSEA Core Training entitled "**Navigating Conflict**" offered on two separate weekends in Mankato and Bemidji. MSEA would like to continue to offer relevant trainings, giving leaders the tools necessary to handle a variety of situations.

Most of us hate conflict. But is it possible that conflict can be a good thing? Can you turn conflict into something that works for you? Conflict can lead to the next best thing if you have the skills and knowledge to recognize it and deal with it directly and effectively. You will learn how advance preparation for negotiations and discipline meetings can make all the difference. We will also show you techniques to use when emotions are high and you want to get everyone back on track.

who should attend? - We strongly encourage any unit officer, building representative, negotiation team member or any member interested in doing these things in the future. We also want to attract senior and experienced members who are interested in taking these lessons back to their unit. In short, we are inviting any member who wants to perfect their techniques or learn something new. If you attended the Chief Steward Training last January, you are not only welcome, we urge you to attend!

deadlines - Registration is due in the MSEA office by **January 4, 2008** for both trainings. Attendance is limited to 50 participants per location, so be sure to register ASAP. You may also register online at **www.msea-mn.com**. Participants will receive additional information as the dates draw near. Members must also call the appropriate hotel by **January 4, 2008** to claim a room under the existing **MSEA reservations**.

SOUTHERN MINNESOTA
Hotel: Mankato Holiday Inn
Address: 101 E Main St, Mankato MN 56001
Phone: 507.345.1234
Reservation: January 25, 2008

NORTHERN MINNESOTA
Bemidji Hampton Inn & Suites
1019 Paul Bunyan Dr S, Bemidji MN 56601
218.751.3600
February 1, 2008

expenses - MSEA will pay for: Hotel room for Friday night (one room for two same-sex delegates)
Fri. lunch, Fri. dinner, Sat. breakfast & Sat. lunch at the hotel
Roundtrip mileage (members are encouraged to carpool)
Lost wages from MSEA contracted work

questions - Contact Jodi Lietzau at: 651.227.3623 or 800.622.0289 or jodi@msea-mn.com

NOTE: you can also register online at www.msea-mn.com